

Creative Cauldron RFP Arts Workshops and Classes

Creative Cauldron is a 501(c)(3) non-profit providing opportunities for learning in and enjoyment of the arts for children, teens and adults. We have been operating in northern Virginia since 2002. In June of this year, we will take up occupancy in our new home in ArtSpace Falls Church located at 410 South Maple Street in Falls Church. Falls Church Arts, another community-based non-profit with a complimentary mission to promote the arts in the community, will also take up residency there. This new flexible arts venue includes a dedicated gallery with rotating exhibits and an intimate 95-seat performance space.

This new home provides Creative Cauldron with an opportunity to expand educational programs, particularly those for teens and adults. We are interested in hiring experienced teaching artists from all disciplines: theater, dance, music, visual and media arts.

We seek artists that share our belief that learning opportunities in the arts should be for everyone, regardless of socio-economic background. Innovative programs, especially those that encourage artistic expression in more than one discipline, or those that provide cross-cultural learning are of particular interest.

We are currently accepting proposals from qualified instructors teaching workshops during the summer (evening and weekend classes only), and fall of 2009 and winter/spring of 2010. In addition to space, Creative Cauldron will provide aggressive marketing and administrative support for these workshops and classes.

Complete proposals:

A complete proposal consists of a resume, cover letter, and three references that speak to instructor qualifications. Specific workshop descriptions, including course names and brief descriptions, must be included in your cover letter for consideration. The cover letter should also designate the session/s that you are available for: Summer (July and August), Fall (September 2009–December 2009), Winter/Spring (January 2010–May 2010), and the preferred days and times that you would like to teach. Summer sessions will only be scheduled for evenings.

Only complete proposals will be considered. All interested parties are encouraged to contact us with questions or concerns prior to submitting their proposal by calling 571-2329-5288 or emailing us at info@creativecauldron.org.

Send proposals to Creative Cauldron, Inc., P.O. Box 2424, Falls Church, VA 22042